

# DRUMORE TOWNSHIP

Board of Supervisors Meeting Agenda  
1675 Furniss Road, Drumore, Pennsylvania  
August 1, 2024 @ 7:00 p.m.

Gerald L. Sensenig, Vice Chair

Dwight R. Eshleman, Sr., Chair

Brad J. Byers, Member

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1. Call to Order/Pledge of Allegiance
  2. Executive Session(s)
  3. Approve Minutes of Previous Meeting(s) – July 2, 2024
  4. Treasurer’s Report – Copy of report attached.
  5. Review and Approve Bills for Payment – Copy of bill listings attached.
  6. Scheduled Public Input (by Prior Request)
    - 6.1. Wakefield EMS
  7. Comments from the Public (Non-Agenda Items)
  8. Correspondence
    - 8.1. FERC Report(s)
    - 8.2. Quarryville Library Center Newsletter/Event Calendar Available @ <https://quarryvillelibrary.org>.
- Note:** Various organization’s minutes, newsletters, and publications are located on the front entrance table.
9. Reports of Officials and Committees
    - 9.1. Sewage Enforcement Officer
    - 9.2. Zoning Officer – July 2024 Fees Collected = \$5,960.50 permits/\$200.00 cabin inspection – Copy of report attached.
    - 9.3. Engineer
    - 9.4. Tax Collector – June 2024 Municipal Tax Collected = \$5,895.21 – Copy of report attached.
    - 9.5. Solicitor
    - 9.6. Planning Commission – Copy of “draft” (unapproved) minutes attached.
    - 9.7. Roads and Park Department – Copy of report attached.
    - 9.8. Emergency Management Coordinator
    - 9.9. Southern Lancaster Co Inter-Municipal Council – Next regular business meeting at East Drumore Township on Tuesday, October 15, 2024 @ 7:00 p.m. with Lancaster Farmland Trust.
  10. Unfinished Business – None.

## 11. New Business

- 11.1. Discuss PennDOT Winter Maintenance Agreement #3900038796 Five (5) Year Renewal for River Rd. & Susquehannock Dr. – Term begins the start of the first Winter Season (October 15, 2024) and ends on October 14 of the year when the fifth Winter Season is completed. For each of the following four years of the initial term and any annual renewal term thereafter, the base rate will annually be increased by 2% and paid on or about October 15. PennDOT will send, annually, a revised funds encumbrance document, or then-equivalent, to the Office of Comptroller Operations to facilitate the payment of sums of money pursuant to the terms and conditions of this Agreement.
- 11.2. Discuss Crime Policy to be Added to Insurance Renewal Policies – The \$50,000 limit covers computer fraud, funds transfer fraud, forgery or alteration of Township checks, social engineering, and telecommunication fraud.

## 12. Other Business/Comments

## 13. Dates to Remember

- 13.1. Monday, August 12, 2024 – Zoning Hearing Board Public Hearing for the application of Carol Gibson for property located at 1112 River Road, Quarryville, PA 17566. The applicant is requesting a special exception of Section 204.4.5 and a variance of Section 201.5.5 to house noncommercial animals on a lot less than 10 acres. The property is located in the Village Commercial (VC) Zone.
- 13.2. Tuesday, August 27, 2024 – Planning Commission Meeting @ 7:00 p.m.
- 13.3. Monday, September 2, 2024 – Labor Day (Municipal Holiday)
- 13.4. Thursday September 5, 2024 – Board of Supervisors Meeting @ 7:00 p.m.

## 14. Adjournment

General Fund	
<b>FB GF Checking:</b>	
Beg Bal 06/30/2024	\$ 3,263.74
Total Payables 07/02/2024 Cks. 6855-6870	\$ (9,978.37)
Frontier Auto Pmt 07/05/24	\$ (334.47)
PPL Auto Pmt 07/14/2024	\$ (196.51)
FB Cardmember Auto Pmt 07/17/24	\$ (520.67)
Bank Fees	\$ (8.00)
TF In from GF MM	\$ 12,000.00
<b>Ending Bal 07/31/2024</b>	<b>\$ 4,225.72</b>
<b>FB GF Money Market:</b>	
Beg Bal 06/30/2024	\$ 923,246.87
Total Deposit 07/02/2024	\$ 6,704.27
Tax Claims	\$ -
Realty Transfer Tax	\$ -
EIT Distribution 07/31/2024	\$ 15,244.27
TF Out to GF Ckg	\$ (12,000.00)
TF Out to GF Payroll Ckg	\$ (27,000.00)
Interest 1.30%	\$ 997.76
<b>Ending Bal 07/31/2024</b>	<b>\$ 907,193.17</b>
<b>FB GF Payroll Checking:</b>	
Beg Bal 06/30/2024	\$ 1,192.02
Net PY 07/03/2024	\$ (5,544.86)
Net PY 07/18/2024	\$ (6,092.82)
PY Liabilities (PY Taxes)	\$ (4,736.60)
TF In from GF MM (Includes Aug 1 PY TF)	\$ 27,000.00
<b>Ending Bal 07/31/2024</b>	<b>\$ 11,817.74</b>
<b>Bird-in-Hand (GF Reserve) - 13 mos @ 5.15% - Matures 12/21/2024 #4023:</b>	
Beg Bal 06/30/2024	\$ 158,936.52
Interest	\$ -
<b>Ending Bal 07/31/2024</b>	<b>\$ 158,936.52</b>
<b>Bird-in-Hand (GF Reserve) - 13 mos @ 5.15% - Matures 02/10/25 #0189:</b>	
Beg Bal 06/30/2024	\$ 200,000.00
Interest	\$ -
<b>Ending Bal 07/31/2024</b>	<b>\$ 200,000.00</b>
<b>Total Assets GF 07/31/2024</b>	<b>\$ 1,282,173.15</b>
<b>To Be Approved This Meeting:</b>	
<b>Total General Fund Bills to be Paid (Detail on Bill List)</b>	<b>\$ (17,837.53)</b>
<b>General Fund Receipts to be Deposited:</b>	
Comcast Cable Franchise Fees	\$ -
Engineer and Other Billed Fees	\$ -
Grants	\$ -
LEMA Act 147 Reimbursement	\$ -
Misc/Refunds	\$ -
Municipal Tax	\$ 5,895.21
OLDS Fees	\$ 40.00
Park Donation	\$ 20.00
SEO Fees	\$ -
Vehicle, Crimes Code	\$ -
Zoning Fees Other	\$ 200.00
Zoning Hearing Fees (UCC & ZHB)	\$ 1,750.00
Zoning Permit Fees	\$ 5,960.50
<b>Total Receipts</b>	<b>\$ 13,865.71</b>
<b>Estimated Grand Total All General Fund Accounts</b>	<b>\$ 1,278,201.33</b>

Liquid Fuels	
<b>FB LF Checking:</b>	
Beg Bal 06/30/2024	\$ 2,471.38
Total Payables 07/02/2024 Cks. 2869-2872	\$ (199,116.23)
PPL Auto Pmt 07/03/2024	\$ (228.70)
TF In from LF MM	\$ 198,000.00
<b>Ending Bal 07/31/2024</b>	<b>\$ 1,126.45</b>
<b>FB LF Money Market:</b>	
Beg Bal 06/30/2024	\$ 365,843.16
TF Out to LF Checking	\$ (198,000.00)
Interest 0.460%	\$ 117.07
<b>Ending Bal 07/31/2024</b>	<b>\$ 167,960.23</b>
<b>Total Liquid Fuels Assets 07/31/2024</b>	<b>\$ 169,086.68</b>
<b>To Be Approved This Meeting:</b>	
<b>Total Liquid Fuels Bills to be Paid (No Bills)</b>	<b>\$ -</b>
<b>Liquid Fuels Receipts</b>	
--	\$ -
<b>Total Receipts</b>	<b>\$ -</b>
<b>Estimated Grand Total All Liquid Fuels Accounts</b>	<b>\$ 169,086.68</b>

FB Stormwater/Construction Improvement Guarantee Retainer Fund (Escrow)	
Beg Bal 06/30/2024	\$ 70,725.44
Deposit(s)	\$ -
Releases	\$ -
<b>Ending Bal 07/31/2024</b>	<b>\$ 70,725.44</b>

FB ARPA Fund (American Recovery Plan) Closed Jan 2024	
Beg Bal 06/30/2024	\$ 282,345.40
Closed - Transferred to GF Checking Jan 2024	\$ (200,000.00)
Closed - Transferred to GF MM Jan 2024	\$ (82,345.40)
<b>Ending Bal 07/31/2024</b>	<b>\$ -</b>

**Estimated Grand Total of All GF & LF Fund Accounts** **\$ 1,447,288.01**  
(excludes SW/Construction Improvement Guarantee Retainer Fund & ARPA Fund)

**Estimated Total All Accounts** **\$ 1,518,013.45**

**DRUMORE TOWNSHIP SUPERVISORS**  
**General Fund Bill Listing**

08/01/24

Type	Date	Num	Memo	Split	Open Balance
<b>BUCK RENTALS</b>					
Bill	07/16/2024	119223	TRASH PUMP RENTAL JUL 8-16 2024 BALD EAGLE BRIDGE	438.38 · Mntce Repair Rds Mach Rental	410.70
Bill	07/22/2024	119224	TRENCH ROLLER RENTAL JUL 15-19 2024 BALD EAGLE BRIDGE	438.38 · Mntce Repair Rds Mach Rental	675.00
Total BUCK RENTALS					1,085.70
<b>CRYSTAL SPRINGS INC</b>					
Bill	07/04/2024	10746421 070424	SPRING WATER SVCS	409.24 · Building/Shop Supplies	87.94
Total CRYSTAL SPRINGS INC					87.94
<b>D &amp; J FARM STORE LLC</b>					
Bill	07/15/2024	400789	MISC SHOP SUPPLIES	409.24 · Building/Shop Supplies	558.61
Total D & J FARM STORE LLC					558.61
<b>DIXIE LAND ENERGY LLC</b>					
Bill	07/17/2024	710844	387.10 GALS DIESEL @ 2.8602	430.15 · Fuel & Oil	1,117.71
Total DIXIE LAND ENERGY LLC					1,117.71
<b>ECON REFUSE LLC</b>					
Bill	08/01/2024	520476	AUG 2024 DUMPSTER RENTAL	409.44 · Trash Removal	12.50
Total ECON REFUSE LLC					12.50
<b>FISHER AUTO PARTS</b>					
Bill	07/02/2024	190-127587	OIL ABSORBENT SPILL KIT	409.24 · Building/Shop Supplies	296.00
Total FISHER AUTO PARTS					296.00
<b>KEYSTONE PUMP</b>					
Bill	07/23/2024	26063	TRASH PUMP RENTAL JUL 8-16 2024 BALD EAGLE BRIDGE	438.38 · Mntce Repair Rds Mach Rental	3,259.80
Total KEYSTONE PUMP					3,259.80
<b>KYOCERA LLC</b>					
Bill	06/18/2024	55F1780989	COPIER/SCANNING SVCS	406.21 · Office Supplies & Expenses	115.00
Bill	07/16/2024	55F1787614	COPIER/SCANNING SVCS	406.21 · Office Supplies & Expenses	115.00
Total KYOCERA LLC					230.00
<b>NEW ENTERPRISE STONE INC</b>					
Bill	07/11/2024	4376218	20 CY CONCRETE MIX NO. 2 @ 190.00 BALD EAGLE BRIDGE	438.25 · Mntce Repair Rds Supplies	3,827.00
Total NEW ENTERPRISE STONE INC					3,827.00
<b>NIKOLAUS &amp; HOHENADEL</b>					
Bill	07/22/2024	20926	LEGAL SVCS MAY 2024	404.49 · Proposed Shopping Center(s)	52.50
Total NIKOLAUS & HOHENADEL					52.50
<b>PENN/MD QUARRY (H&amp;K INC)</b>					
Bill	07/20/2024	001 B-120M-0013515	186.23 TONS 2A @ 14.95 BALD EAGLE BRIDGE	438.25 · Mntce Repair Rds Supplies	2,784.15
Total PENN/MD QUARRY (H&K INC)					2,784.15
<b>PROVIDENCE BUILDING SUPPLY</b>					
Bill	07/12/2024	SI-0143722	MISC SUPPLIES BALD EAGLE BRIDGE	409.24 · Building/Shop Supplies	46.75
Total PROVIDENCE BUILDING SUPPLY					46.75
<b>RESOURCE RENTALS &amp; SALES</b>					
Bill	07/09/2024	763411	FILTER BAGS BALD EAGLE BRIDGE	438.25 · Mntce Repair Rds Supplies	259.90
Total RESOURCE RENTALS & SALES					259.90
<b>RUSSELL, KRAFFT &amp; GRUBER LLP</b>					
Bill	07/08/2024	367641	LEGAL SVCS (KING)	414.15 · Planning & Zoning Legal Svcs	37.00
Bill	07/08/2024	367642	LEGAL SVCS (SHEETS)	414.15 · Planning & Zoning Legal Svcs	37.50
Bill	07/08/2024	367643	LEGAL SVCS (KING)	414.15 · Planning & Zoning Legal Svcs	229.50
Total RUSSELL, KRAFFT & GRUBER LLP					304.00
<b>SOLANCO ENGINEERING LLC</b>					
Bill	07/29/2024	2517	ZO/ENG/OLM SWM/CEO SVCS JUN 22-JUL 26 2024	-SPLIT-	2,350.07
Total SOLANCO ENGINEERING LLC					2,350.07
<b>STUART &amp; SONS LLC</b>					

DRUMORE TOWNSHIP SUPERVISORS

General Fund Bill Listing

08/01/24

Type	Date	Num	Memo	Split	Open Balance
Bill	07/31/2024	1999222534	JUL 2024 LAWN CARE SVCS	454.45 · Park & Grounds Lawn Svcs	580.00
Total STUART & SONS LLC					580.00
<b>WALTER &amp; JACKSON INC</b>					
Bill	08/01/2024	2407-241898	LUMBER BALD EAGLE BRIDGE	438.25 · Mntce Repair Rds Supplies	759.90
Total WALTER & JACKSON INC					759.90
<b>WALTERS SERVICES INC</b>					
Bill	07/08/2024	1470563	PORT TOILET SVC JUL 8-AUG 4 2024	454.38 · Park Porta-Pot Rental	225.00
Total WALTERS SERVICES INC					225.00
<b>TOTAL</b>					<b>17,837.53</b>

# DRUMORE TOWNSHIP

## ZONING OFFICER REPORT

**July 2024**

Account #	Permit #	Applicant	Property Address	Project	Cost of Construction	Issue Date	FEES COLLECTED	Res		Comm	
								SFD	Oth	New	Oth
170-68999	DT-2023-35	Pete Moser	1236 Scalpy Hollow Road	Permit Extension	\$ 6,500.00	7/12/2024	\$ 25.00				
170-66420	DT-2023-56	Sean Maher	1909 Rivervue Drive	Fence	\$ 3,000.00	2/28/2024	\$ 50.00				
170-61734	DT-2024-32	Hilltop Greenhouse	1624 Lancaster Pike	Additions to Commercial Greenhouses	not provided	7/26/2024	\$ 5,199.50			X	
170-37300	DT-2024-42	Semper Fi Truck & Auto Repair	1 Four Pines Road	Fence	\$ 1,000.00	6/27/2024	\$ 50.00				
170-10945	DT-2024-43	Anthony Battiste	1060 Deaver Road	Extend walkway and expand driveway	\$ 5,000.00	6/17/2024	\$ 50.00				
170-10945	DT-2024-43EX	Anthony Battiste	1060 Deaver Road	SWM Exemption	N/A	6/17/2024	\$ 100.00				
170-29004	DT-2024-44	Amos King Jr	1801 Rivervue Drive N	High Tunnel Hoop Greenhouse	not provided	6/25/2024	\$ 192.00				
170-29004	DT-2024-44EX	Amos King Jr	1801 Rivervue Drive N	SWM Exemption	N/A	6/25/2024	\$ 100.00				
170-61734	DT-2024-45	Levi Stoltzfus	1624 Lancaster Pike	Demo 2 Greenhouses (concrete remains)	not provided	7/11/2024	\$ 50.00				
170-61734	DT-2024-46	Levi Stoltzfus	1624 Lancaster Pike	Erect a 2280 sf growing greenhouse over existing concrete	not provided	7/24/2024	\$ 144.00				
<b>TOTAL</b>							<b>\$5,960.50</b>				

**MISCELLANEOUS FEES**

Account #	Permit #	Applicant	Property Address	Type of fee collected	Amount
		James Klein	CIN# 111802 Big Chestnut Island	Certificate of Occupancy	\$200.00

# UCC FEES 0 0 1 0

Mark A  
Deimler

Digitally signed by Mark A Deimler  
Date: 2024.07.29 13:28:24 -04'00'

## DRUMORE TOWNSHIP TAX COLLECTOR'S REPORT

MUNICIPALITY: DRUMORE TOWNSHIP

FOR ASSESSMENT YEAR 2024

FOR TAXES COLLECTED FROM:

6/1/2024

TO:

6/30/2024

# PARCELS COLLECTED	INTERIM MONTH	PREVIOUS BALANCE	EXCESSES REFUNDS	EXONERATIONS	OUTSTANDING BALANCE	FOR TAXES COLLECTED FROM:			TOTAL TAX RECEIVED	ENDING BALANCE	
						PERIOD	COLLECTED AT BASE	DISCOUNT			PENALTY
	REAL ESTATE				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	JAN				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	FEB				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	MAR				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	APR				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	MAY				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
32	JUNE	\$18,935.13			\$18,935.13	DISCOUNT		\$0.60	(\$0.60)	\$13,039.32	
						BASE	\$5,895.81		\$5,895.81		
						PENALTY			\$0.00		
	JULY				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	AUG				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	SEPT				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	OCT				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	NOV				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
	DEC				\$0.00	DISCOUNT			\$0.00	\$0.00	
						BASE			\$0.00		
						PENALTY			\$0.00		
<b>TOTALS</b>		\$18,935.13	\$0.00	\$0.00	\$18,935.13		\$5,895.81	\$0.60	\$0.00	\$5,895.21	\$13,039.32 (A)

PARCELS: 32 LESS \$18,935.13 \$5,895.81 (B)

CURRENT MONTH: 32  
 COMMISSION RATE: \_\_\_\_\_  
 TOTAL: \_\_\_\_\_  
 YEAR TO DATE: 909

DATE: 7/8/2024

SIGNATURE: *Quida S. Martin*

ADDITIONAL SPACE TO LIST:	
Excesses/Refunds	Exonerations

CHECK NO	AMOUNT
291	\$5,895.21

WHITE & YELLOW COPIES TO LANCASTER COUNTY TAX CLERK  
 PINK COPY FOR TAX COLLECTOR

BLOCK (A) MUST EQUAL BLOCK (B)



**Drumore Township Planning Commission**  
**July 30 2024 Meeting Minutes**

Meeting Date: Tuesday, July 30, 2024, 7:00 PM

Meeting Location: 1675 Furniss Road, Drumore Pennsylvania, as advertised.

1. Called to order and roll call.  
Attending: Dave Nicholes, Brad Davis, James Wiker, Jacob Kauffman, Jr. and Mary Schultz
2. Approval of June 25, 2024 Minutes with no alterations.
3. Questions and/or Comments from the Audience – Two township residents were present to follow along and make comments regarding the PC’s review of the ordinances.
4. New Business
  - a. Ordinance Review – Prior to the meeting, members of the PC finished reading Article 4, (Pages 4-60 to 4-79) and started Article 5 (Pages 5-1 to 5-11). During the meeting, members reviewed and noted comments and questions regarding these ordinances and comments were also taken from residents. A summary of the comments and questions will be added to the PC’s working list for the Ordinance Review. This list should be completed by the end of 2024 and then will be used to decide which items are most important and may need further research and community input.
  - b. Administrative: Dave Nicholes stepped down as Chair of the Planning Commission due to his pending relocation out of the area. The Board of Supervisors has been notified of an opening on the Planning Commission. A reorganization process to fill the Chair position and or any other vacant positions is scheduled for the next Planning Commission in August.
5. Correspondence - none
6. The following upcoming meetings were noted:
  - a. Planning Commission, 7:00 PM: 8/27, 9/24, 10/29, 11/26, 12/30
  - b. Board of Supervisors 2024 7:00 PM: 1<sup>st</sup> Thursday monthly
  - c. SLCIMC Meetings 2024, 7:00 PM, East Drumore: Tues, Oct. 15
7. Adjournment at 8:10 PM

Respectfully submitted,  
Mary Schultz  
Secretary

Drumore Township Road Department  
Report for July 1-28, 2024  
Submitted by Dwight Eshleman, Supervisor/Roadmaster

**Week of July 1-7, 2024**

- Worked on equipment.
- Mowed road banks.
- Cleaned up from storm.
- Cleaned Park.

**Week of July 8-14, 2024**

- Bald Eagle Bridge box culvert.

**Week of July 15-21, 2024**

- Cleaned Park.
- Bald Eagle Bridge box culvert.
- Cleaned up from storm.

**Week of July 22-28, 2024**

- Bald Eagle Bridge box culvert.
- Fixed signs.
- Cleaned Park.